



COUNCIL MEETING

26 March 2020

CALENDAR OF MEETINGS 2020/21

Sheena Ramsey, Chief Executive

EXECUTIVE SUMMARY

1. The purpose of this report is to seek approval to the proposed calendar of meetings for 2020/21.
2. Every year a calendar of meetings is drawn up for the Council's main decision making bodies and overview and scrutiny committees for the following municipal year. The calendar of meetings assists in the effective planning of the consideration of Council business and with the preparation of the Cabinet's schedule of decisions.
3. A draft calendar of meetings has been prepared for 2020/21 and this is attached at Appendix 2. It has been prepared on a similar basis as last year.
4. The Cabinet has considered the facts and issues arising from the report including alternative options and took all relevant advice before formulating their recommendation.
5. The calendar of meetings was considered by the Cabinet on 25 February 2020. The Government's advice in relation to the Coronavirus has developed since that date.
6. As part of the Council's preparations to deal with the situation, councillors were advised that the calendar had been reviewed for the period from 16 March 2020 until the start of the summer recess.
7. As a result, all meetings of overview and scrutiny committees, advisory groups, ward meetings and seminars have been cancelled for that period of time. The position regarding other meetings is being kept under continual review and councillors will be advised of any other cancellations or postponements.

RECOMMENDATION

8. It is recommended that Council:
 - (i) approves the calendar of meetings 2020/21 subject to the changes outlined above;
 - (ii) agrees that, as far as possible, meetings should not be held during school holidays; and

- (iii) authorises the Strategic Director, Corporate Services and Governance, following consultation with the Leader of the Council, to make any necessary amendments to the calendar of meetings.